

www.unitedwayofcolumbiacounty.com

“Working for the common good of our community”

United Way of Columbia County Auto-Debit Program

United Way of Columbia County needs my help. I want to participate in the auto-debit program.

I _____ hereby authorize **INROADS credit union** to originate debit entries, on behalf of the **United Way of Columbia County**, from my account listed below. This authorization will remain in effect until I notify the United Way of Columbia County in writing to cancel the transfer within such time as to provide **INROADS credit union** a reasonable opportunity to act on my cancelation request.

Name: _____

Address: _____

Contact Phone #: _____

Email Address: _____

Please take this pledge from:

Financial Institution Name: _____

Debit Account Number: _____ Checking Savings (mark one)

Routing Number: _____

Monthly Pledge Amount: \$5 \$10
 \$20 \$50 Other amt. _____

Please pull pledge on the: 1st of the month To Begin: _____, 20____
 5th of the month
 20th of the month

Signature: _____ Date: _____

Note: Pledge can be extended or cancelled at any time. If not notified, pledge will automatically extend for another term. I acknowledge that the origination for debit transactions to my account must comply with the provisions of the U.S. law.



Information Sheet for United Way Automatic Debit

What is Automatic Debit?

Instead of writing checks, mailing payments or paying bills in person, donors can authorize United Way of Columbia County to withdraw payments electronically from their checking or Savings account.

What are the benefits of Automatic Debit?

Donors can save time and money. No writing checks. No postage. Payments are always on time. You receive a record of your donation on your monthly statement. No hassles.

How does it work?

1. Donors complete the United Way Automatic Debit authorization form and include account information along with their financial institution routing number. (This is 9-digit number assigned to each financial institution, found on the check. Routing numbers for savings accounts should be confirmed with the bank.)
2. After enrollment is received, it will take approximately 15 days to get set up for debit payment.
3. Donors can choose the day of the month the automatic debit will occur and the amount. United Way asks and prefers that payments be made on the 1st, 15th or 20th business day of the month.
4. On the due date, payment is withdrawn from the customer's financial institution account and the transaction will appear on their next statement.

How does a donor sign up for Automatic Debit?

By completing the Automatic Debit authorization form provided by United Way and turning it in to United Way.

How long does it take to get on the plan?

Depending on the timing of the donor's authorization, most will be converted within 15 days. Typically, the deduction will start in January of the year after the pledge was made and will continue until you **write** to cancel pledge.

How will the donor know the amount of their payment?

Donors tell United Way how much to debit from their account each month.

What if the donor has a question concerning the amount of their payment?

Donors can call United Way at 503-556-3614 or email uwcc@hotmail.com at any time.

How does the donor know that the payment has been made?

Each payment made as automatic debit will be clearly itemized on the donor's next bank statement.

Is there a charge for Automatic Payment?

There is no charge from United Way, but donors should contact their financial institution to determine if there are any charges incurred by the donor from their bank.

Can the donor withdraw from the program?

Yes. The donor may cancel automatic debit at any time by submitting the cancellation request in writing to United Way of Columbia County, PO Box 538, Rainier, OR 97048.

Can the donor select the date on which the automatic payment will be deducted?

Payment date preferences are 1st, 15th, and 20th, of month.

When is a new authorization required?

This automatic debit payment will continue until the donor sends written notice of cancellation to United Way of Columbia County.

How can I change the amount of my automatic debit?

You will need to fill out a new automatic debit form and send to United Way of Columbia County.

Other questions should be directed to United Way by calling 503-556-3614 or by sending an e-mail to uwcc@hotmail.com